



Wednesday, August 20, 2025
Robin Hill Carriage House

- **Call to Order: 6:01**
 - Attendance
 - Heather Panella
 - Sydney Diehl
 - Barb Nolfi
 - Rochelle Stachel
 - Katie Buchanan
 - Barb Wink - Virtual
 - Kathleen Emmerling - Virtual
- **Approval of the July 2025 minutes**
 - B. NOLFI – Confirming dates
 - B. NOLFI – Correction: (in reference to Mr. Kranyak) “ It was our opinion and we hope that the community **will back us.**”
 - Motion: S. Diehl
 - Second: K. Emmerling
 - Motion Passes unanimously
- **Public Comment**
 - **Patty Zusinas:** Friends have been very active and have attended many meetings to understand the vision and plan for the library. Want to ensure that there are no unforeseen circumstances that would affect that plan. Mention of hiring an attorney but that hasn’t happened yet. The friends are more than happy to be supportive in terms of what the board comes up with as the plan but we need to know the vision first. Provided position paper stating how long involved and in August went back to the supervisors but they said to go back to the trustees but there was no quorum. Thanked the supervisors for their time and willingness to work. Participated in the wizarding booth, helped with the library book sale, helping with homecoming, spooktacular event, author’s event in November and MadMex fundraiser in February. Want to know what is happening so that the 48 members of the friends can help and provide research.
- **Monthly Reports**



- **President: K. BUCHANAN** - 1. Love your library month and the ask is for all trustees to donate as the Jack Buncher Foundation does a prorated match based on the donations received during the month. Take advantage of corporate donations as well. 2. Several events coming up that we are seeking assistance with. Sydney to cover upcoming fundraisers with committee reports.

Treasurer's Report

August 2025 YTD Financials Compared to August 2024 YTD

- Moon Library has a cash balance of \$1.0M and remains stable.
- Revenue is \$386K, down \$36K from last year due to the timing of local government funding.
 - Contributions are \$24K – up \$2K from last year and \$7K more than budget.
 - Government Grants are \$341K - down \$39K from last year due to the timing of local government funding.
 - Earned Revenue is \$19K – up \$2K and \$14K more than budget.
- Expenses are \$383K – up \$30K but \$13K more than budget.
 - Personnel costs are \$260K – up \$29K but \$13K under budget.
 - Operations are \$27K, up \$17K and \$17K over budget.
 - Program Expense is \$71K, down \$14K and \$12K over budget.
- Surplus - \$40K
- Collections are 13% of expenses with a goal of 12% at year end.

Motion: K. Emmerling

Second: B. Nolfi

Motion Passes Unanimously

B. NOLFI – is there a reason we do not approve bills.

K. EMMERLING – practice is to only approve bills that are larger.

R. STACHEL – typically do over a certain amount in practice.

H. PANELLA – anything large (furniture, contract, operating) do not approve anything. Primarily a timing thing, bills paid on a weekly basis.

Director Report:



R. STACHEL – Questioning the tattoo fundraiser after receiving questions from the community and a lawmaker

H. PANELLA – a tattoo fundraiser that offers temporary, henna or no tattoo

R. STACHEL – who takes on the liability

H. PANELLA – the tattoo artist takes on the liability, notified state and local police

R. STACHEL – what was the impetus for doing a tattoo fundraiser

H. PANELLA – the community brought the idea to the Library,

H. PANELLA – age is 21+, special liquor permit, state police, all fliers say 21+, no complaints received by the library and the facebook shows excitement, Heather happy to handle any complaints.

Finance Committee

- Working with Shelly Sullivan at ACLA to map all bank accounts and investment accounts to track what items are paid out of each account so there is a definitive guide/explanation for use in the future

Fundraising

- One Day Pumpkin Patch
 - Timeline: October 11th
 - Pumpkins for purchase
 - Offer pumpkin painting
 - Sell Fall Food
 - Apple cider & Donuts
 - Face Painting
 - Working with McMaster's Family Farms for Pumpkins
 - Estimated cost \$.50-\$1 per pumpkin
 - Adapt to pumpkins and puzzles
 - Sell the whole kit for \$10
 - Throw in a pumpkin spice mix
 - Still set pumpkins out patch style
 - Backup date 11/22 – advertise at beat the winter blues
- Romantasy Carnival
 - Timeline: February 7th.
 - Flat admission fee



- Adults Only
- Signature Drink
- Offer Tarot readings
- Drink Tables, Food Tables and Vendor Tables
- Ticket to include a drink, five game tickets and a raffle
- Games:
 - Ring toss
 - Book themed trivia wheel
 - Tarot card reading
 - Photo booth
- DJ Whiteclaw
- Charcuterie and appetizers and mini desserts
- Fundraising goal: \$3,000-\$5,000
- Masks for sale at the door
- Ask that each board member sells 5 tickets and obtains two sponsorships.
- Potentially discount for couples say \$60 or \$65 for couples?
- Parks to be doing a board games/puzzles event in November as well.
- Potential next Fundraising meeting: 9/26

R. STACHEL - Military looking to connect with students – student could be a commander for the day, looking to connect with students and looking to promote the military and understand the military and the different careers. Potentially do a military career fair, a fundraiser where people could pay for a flight and the library could benefit from it. Then the military could connect with students. Military commanders meeting at Rochelle's office this Thursday at 2pm or the next month.

Building Committee: R. STACHEL – propose executive session at another time when all members are present regarding a transition plan and lawyers. Draft of a transition plan that looks at a committee that looks at everything that needs to happen if it needs to happen. Should be a 30 day plan. Proposed transition viability plan.

K. EMMERLING – motion was to provide a nonprofit attorney?

R. STACHEL – recommendation from several attorneys. This is part of the whole transition viability plan.

K. EMMERLING – this sounds like building committee work. Set a date for that?

R. STACHEL – propose a committee of several different factions.



K. BUCHANAN – We could hold a building committee meeting

R. STACHEL – executive session

K. EMMERLING – Mary Jo is head of building committee so potentially could reach out to her to get that date set.

B. NOLFI – any confidential things?

R. STACHEL – not necessarily confidential and more of a decision and is part of the viability plan

K. BUCHANAN – Can we get the information shared out

R. STACHEL – it is a PowerPoint that I would prefer to be shared in person.

K. BUCHANAN – No preread of the material.

Old Business: none

New business: Next meeting 10/15

Motion to adjourn: S. DIEHL 6:37

Second R. STACHEL

Motion Passes Unanimously

Respectfully Submitted by Sydney Diehl, Treasurer
(Acting as Secretary In Absence of K. Emmerling)