

Moon Township Library
Board Meeting Minutes
September 28, 2022

President Sam McCrimmon called the meeting to order at 6:04 pm.

Present:

Eric Fogle, Kathleen Emmerling, Barbara Nolfi, Director Heather Panella, Sydney Diehl, Sam McCrimmon, Pam Dilanni

Approval of minutes

Motion to approve August minutes will be tabled and voted upon through email.

- 1. Community Comments – No Comment**
- 2. President's report**

- Thanked the board for voting on the new by-laws in a timely manner.

3. Treasurer's report

- Moon Library has a cash balance of \$904K in the bank.
- Revenue is \$343K, which is \$35K more than budget.
 - Direct Contributions are \$29K and \$13K more than budget.
 - Government Grants are \$301K and \$27K more than budget. This is related to timing on Local government funding.
- Expenses are \$303K, which is \$25K less than budget.
 - Personnel costs are \$192K and \$40K less than budget
 - Operations are at budget.
 - Collections are 18% of expenses with a goal of 12% at year end.
- All Government funds have been spent.

Motion moved to approve Treasurer's Report by Kathleen, seconded by Eric, Motion passes

4. Director's Report

- Goal is to have a draft budget by the October board meeting.
- RAD formula questions are still unresolved.
 - Possible 4% increase from 2022
- State subsidy projection for 2023 is \$81,873.09
 - 17% increase from 2022
- Stable/flat table gaming funds
- eResources allocation will likely increase again for 2023
 - 2022 payment was \$9,880.80
 - Expected increase 5%-10%
- Shared services Accounting increase for 2023 to \$11,025
- Love Your Library Month 2022
 - Annual appeal letter - \$2,485
 - Individual Donations - \$337.52
 - Kindness Carnival - \$480
 - Moon Wizarding Festival - \$422.80
 - Moe's Taco Kit - \$340
 - Fall Book Sale - \$3,917
- New catalog system being investigated for 2023
- Special/emergency meeting of the ACLA General Membership this evening at 7PM
 - Discussion/voting on 2023 RAD Formula proposal

Motion to approve the director's report moved by Sam, Seconded by Barbara

5. Committee Reports

- **Personnel** – No report
- **Finance** – No report
- **Fundraising** – September is our most important fundraising month. Events have been scheduled for each week of the month, and a push for past and present board members and Friends of the Library for individual donations was sent. All September donations will be submitted to ACLA and the Jack Buncher Foundation will match pro-rated based on what was raised. Holiday fundraisers are also being planned. Cookie walk, Hot Coco/popcorn drive through, meet Santa, etc... Encouraged to attend the Friends Mystery Author event this Sunday at Robin Hill park.
- **Building Improvement** – No report
- **Bylaws** – New by-laws were voted on by the board via email to adopt a revised 2022 ByLaws document.
- **Community Engagement** – No report

6. Old Business

- No Old business

7. New Business

- No New business

8. Adjournment

- Meeting adjourned at 6:28pm
- Next meeting scheduled for Wednesday, October 26th at 6:00pm
- *Motion moved by Sydney, Seconded by Sam*

Respectfully submitted,

Eric Fogle

Secretary